

M e m o r a n d u m

Date: December 11, 2009

To: Napa Area

Attention: Captain M. A. Rasmussen From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.11626.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on October 15-16, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 520 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total stratified sample size of 57 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	210	40.38%	22.21	23
Telecommunications	177	34.04%	18.72	19
Fleet	25	4.81%	2.65	3
Weapons	108	20.77%	11.42	12
Total	520			57

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 51 of the 57 items were located. Four of the items were transferred out of the command. One item was unavailable due to the officer being on vacation. Another item, motorcycle radio, was not located. However, the PI discovered that the radio item was assigned to a motorcycle located at another command. The motorcycle was located but the motorcycle

Safety, Service, and Security

radio was not. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 17 of the 17 items reconciled. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by March 11, 2010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.


M. C. A. SANTIAGO, CIG
Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field
Golden Gate Division
Fiscal Management Section
Telecommunications Section
Office of the Academy
Office of Inspections, Audits Unit

ATTACHMENT A

**OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT**

ATTACHMENT A

Napa Area (325)
October 15-16, 2009

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Uninterruptable power supply	130229				X		CHP 266, 3-10-09, to 041
Laptop	156825					X	Officer on vacation until 10-23-09
Mobile repeater	R46584				X		CHP 57, 9-15-09, to 074 Unknown why motorcycle on inventory, see attachments (email and asset look-up screen)
Motorcycle radio	R47669	X					
Scanner	R74660				X		CHP 57, 9-15-09, to 074
					X		Officer transferred to Area 131, 10-1-09

ATTACHMENT B

CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY INSPECTION REPORT
Napa Area (325)

ATTACHMENT B

ASSET #	DESCRIPTION	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
ICU PROPERTY INSPECTION LIST TO EQUIPMENT									
1 103659	BUILDING UTILITY METAL	CUROCO		X					
2 105065	RADAR UNIT (GIFT)		DC9336	X					
3 110581	RADAR TRAFFIC MOUNTED	STALKER	ZC040546	X					
4 110585	RADAR TRAFFIC MOUNTED	STALKER	040137	X					
5 118986	PRINTER	HEWLETT PACKARD MX0411T047		X					
6 119522	SERVICE JACK, HYDRAULIC	WESTWARD	G0004003809	X					
7 130229	UNINTERRUPTABLE POWER SOUR	APC	AS0305212272			X			CHP 266, 3-10-09, to 041
8 131390	RADAR VEHICLE MOUNTED	STALKER	082644	X					
9 131550	RADAR VEHICLE MOUNTED	STALKER		X					
10 142750	TIRE CHANGER			X					
11 145106	PRINTER	HEWLETT PACKARD CNGXF62753		X					
12 147285	PRINTER	HEWLETT PACKARD JPLRB24527		X					
13 147596	COMPUTER	HEWLETT PACKARD 2UA6341787		X					
14 152472	COMPUTER	HEWLETT PACKARD MXL7300V9X		X					
15 152473	COMPUTER	HEWLETT PACKARD MXL7300VW6		X					
16 153247	BREATH ANALYZER SYSTEM PAS	LIFELOC	90102904-82	X					
17 154936	COMPUTER	HEWLETT PACKARD MXL7380T70		X					
18 155643	LAPTOP	GATEWAY	0039334943	X					
19 155649	LAPTOP	GATEWAY	0039334962	X					
21 156825	LAPTOP	GATEWAY	0039338271		X				Officer on vacation until 10-23-09
22 159212	PAS DEVICE INTOX	INTOXIMTERS INC	082530	X					
23 96466	LAPTOP NEC VERSA	NEC VERSA	58000936	X					

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) ADDITION (T) = TRANSFER (C) = CORRECTION

CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY INSPECTION REPORT
Napa Area (325)

ATTACHMENT B

ASSET #	DESCRIPTION	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
ICU EQUIPMENT TO INVENTORY LIST									
1	118297	PRINTER COLOR LASERJET 4500N	HEWLETT PACKARD JPHAF08812			X			
2	130026	PRINTER	HEWLETT PACKARD CNDX200541			X			
3	133612	DIGITAL COPIER	PANASONIC			X			
4	141607	COMPUTER	HEWLETT PACKARD 2UB54403F0			X			
5	141616	COMPUTER	HEWLETT PACKARD 2UB54403DW			X			
6	145107	PRINTER	HEWLETT PACKARD CNGXF62755			X			
7	147593	COMPUTER	HEWLETT PACKARD 2UA6341785			X			

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) ADDITION (T) = TRANSFER (C) = CORRECTION

ATTACHMENT C

CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Napa Area (325)

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INVENTORY LIST TO EQUIPMENT										
1	F2694	Transfer Switch		78819	GENERAC	X				
2	R40501	Remote Console		883033	CON	X				
3	R42706	Mobile Radio	2QNL387	4XSY039	9541473	GE	X			
4	R46053	Mobile Repeater	1240005		GE	X				
5	R46584	Mobile Repeater	1204448		7734834	GE		X		CHP 57, 9-15-09, to 074
6	R47099	Mobile Repeater	1271015		7773743	GE	X			
7	R47669	Motorcycle Radio	M9581		9523315	GE				
8	R53208	Mobile Radio	1239588		9543106	GE	X			
9	R63614	Hand-Held Radio	15350		402AWY1459	MOTOROLA	X			
10	R63728	Hand-Held Radio	18337	MM 08-095	402AWY0483	MOTOROLA	X			
11	R63846	Hand-Held Radio	16260		402AWY0789	MOTOROLA	X			
12	R64743	Hand-Held Radio	17387	AREI-09	402AWY7469	MOTOROLA	X			
13	R66787	Hand-Held Radio	17937		402AXA4361	MOTOROLA	X			
14	R67296	Hand-Held Radio	19411	CTC 4-08	402AXA4545	MOTOROLA	X			
15	R69404	Hand-Held Radio	16013		402AXE8655	MOTOROLA	X			
16	R74660	Scanner		1204448	75002187	UNIDEN		X		CHP 57, 9-15-09, to 074
17	R85174	Control Head - Mobile	1239884		GE	X				
18	R85888	Citizen Band Radio	1111712		06024867	UNIDEN	X			
19	R90813	Hand-Held Radio	SVP	V32524	402TEE3218	MOTOROLA	X			

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CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Napa Area (325)

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
EQUIPMENT TO INVENTORY LIST										
1	R42180	Mobile Radio	1240100	9541082			X			
2	R46863	Mobile Repeater	1239588	7734830			X			
3	R47552	Mobile Repeater	1240100	7820970			X			
4	R53398	Mobile Radio	1248426	9543002			X			

ATTACHMENT D

STATION	EQUIPMENT ID	LICENSE		DESCRIPTION	YEAR	MAKE	MODEL	PM LOC
325	1215568	1215568	1	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1215585	1215585	2	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
	1239588	1239588	3	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1239655	1239655	4	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1239884	1239884	5	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1239984	1239984	6	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1240005	1240005	7	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1240049	1240049	8	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1240100	1240100	9	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	325
325	1248179	1248179	10	PRIMARY COLLISION FACTOR	2007	FOR	CRNVIC	325
325	1248426	1248426	11	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	325
325	1248526	1248526	12	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	325
325	1248615	1248615	13	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	325
325	1249932	1249932	14	PRIMARY COLLISION FACTOR	2007	FOR	CRNVIC	325
325	1271015	1271015	15	ENFORCEMENT SEDAN	2009	DOD	CHARGER	325
325	1288933	1288933	16	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	325
325	1289068	1289068	17	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	325
325	1289109	1289109	18	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	325
325	2QNL387	4XSY039	19	COMMANDER VEHICLES	2003	FOR	CRNVIC	325
325	C2558F	1154443	20	ALL TERRAIN MARKED	2003	FOR	EXPED4X	325
325	C2981F	1248235	21	MRE 4X4	2007	DOD	PU4X4	325
325	M9330	E92A23	22	ENFORCEMENT MOTORCYCLE	2004	BMW	R1150RT	325
	T148	E17714	23	TRAILERS	1980	UNK	MOTOR TRLR	325
325	T248	E17244	24	TRAILERS	1999	UNK	RADAR TRLR	325
325	T357	19529	25	TRAILERS	2007	NATL	MESSAGE/RADR	325

Page Number: 1

If any vehicles have been transferred - attach CRP 57 form(s)

VERIFIED BY: _____ DATE: _____

COMMANDERS SIGNATURE : _____

LEGEND

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ATTACHMENT E

September 29, 2009

1000 MRS FRI

Issued to officer:

Issued to officer

ID# Last Name

First Name

Ser#Control#

Comments

Issued to officer:

Officer Issued Weapons Total:

Area Issued Weapons

Loaner

Ser#

Control#

Comments

325 - Napa

September 29, 2009

A 2x3 grid of blacked-out redacted text. Each cell contains a horizontal black bar of varying length, completely obscuring any text that might have been there. The bars are roughly rectangular and are arranged in two rows and three columns.

[REDACTED]

[REDACTED], Issued to Area/Division
Ser# Control#

Ser#Control#

Comments

[illegible]

Department of California Highway Patrol
Complete Area Inventory
325 - Napa

September 29, 2009

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Issued to Area/Division: [REDACTED]

Ser# Control#

Comments

[REDACTED]

[REDACTED] [REDACTED]

Ser# Control#

Comments

[REDACTED]
[REDACTED]

[REDACTED] [REDACTED]
[REDACTED]

Issued to Area/Division

Ser# Control#

Comments

[REDACTED]
[REDACTED]
[REDACTED] Y
[REDACTED]
[REDACTED]
[REDACTED]

Issued to Area/Division: [REDACTED]

Issued to Area/Division

Ser# Control#

Comments

[REDACTED]
[REDACTED]
[REDACTED]

Complete Area Inventory

325 - Napa

September 29, 2009

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Issued to Area/Division:

[REDACTED]

[REDACTED]

(202) Issued to Area/Division

Ser#

Control#

Comments

[REDACTED]

[REDACTED]

[REDACTED]

Y

Issued to Area/Division:

[REDACTED]

[REDACTED]

Area Issued Weapons Total:

Area Grand Total:

[REDACTED]

VEHICLE NR:	1204448		
YEAR:	2005	LICENSE NR:	1204448
MAKE:	FOR	REPLACES VEHICLE:	1126830
MODEL:	CRNVIC	VIN:	2FAHP71W85X153685
CLASS CODE:	ES	DATE PLACED IN SERVICE:	11/21/2005
DEALER STOCK NR:	5970	FUEL CARD #:	21270

NAPA (325)
325-01

EQUIPMENT

ITEM:
A RADIO - CHP
A RADIO CONTROL HEAD
A REPEATER
A SCANNER
ANTENNA - COMPUTER -
BASE LOAD ANTENNA
CABLE - MAIN RADIO
CABLE - COMPUTER DAT
CONSOLE
DECALS
DOCKING STATION
DUAL GUN LOCKS
EXEMPT LICENSE PLATE
EXTERNAL JUMPER PLUG
FIRST AID KIT
MAPLIGHT
PRISONER RESTRAINT E
PUSH BUMPER
RADIO/SIREN INTERFAC
REAR MAPLIGHT
REPEATER ANTENNA
ROOF NUMBERS
SIREN
SPOTLIGHT LEFT CLEA
SPOTLIGHT RIGHT CLE
STALKER RADAR WIRING
VISION ROOFLIGHT
WIG WAG FLASHER

DESCRIPTION:

R-58133
R-95395
R-46584
R-41962

R-74660

COPY OF SIGNED 57

Area: 325

Date: 9-15-09

COMMENTS:

REPLACES 1189725 TO 370 FOR R/O 1126830
5-1-06 FROM 301 TO 325 @ 5044 MILES.
09-615

102382

ASSIGNED TO LOCATION: 074

RECEIVED BY:

(Signature)

ODOMETER: 202240

TRANSFERED FROM LOCATION: 325

DELIVERED BY:

(Signature)

PRINT NAME:

ID NUMBER:

DATE:

PRINT NAME:

ID NUMBER:

DATE:

End of Report

NAPA (325)
325.02

LOB 2655

EQUIPMENT
MAJOR, MINOR, SENSITIVE, COMPUTER, TELECOMMUNICATIONS, ETC.

[illegible]

PRINTED NAME _____

DATE _____

AUTHORIZED BY

c266_208.pdf

325-03

Item Number

Look up by

☒ Tag # ☐ Serial #

Look up

Asset Information

Asset # R47669

SN 9523315

Model # RANGR5488P2

Description MOBILE RADIO MOTORCYCLE

Vendor Name

Warranty End

Asset Key MOBILE RADIO MOTORCYCLE.RANGR5488P2.NONE

Location 325.00.00.0

Vehicle # M9581 MOTORCYCLE

Assigned to Vehicle LC#

325-04

From: Colette Maran
To: Michael Berndl
Date: 10/15/2009 1:57 PM
Subject: Re: REQUEST FROM OISP

M9581 is assigned to Area 530.

>>> Michael Berndl 10/15/2009 1:01 PM >>>

Can you please tell me what office is assigned motorcycle **M9581**. If you personally do not know, can you forward this to someone in your unit that might assist me in this request. Thanks, Mike

Michael Berndl, #11626, Officer
California Highway Patrol
Office of Inspections - 010
601 North 7th Street
Sacramento, CA 95811
(916) 843-3173
(916) 843-3293 (fax)
MBerndl@chp.ca.gov